

UBC Wide Microsoft Campus Agreement

March 2010

Products covered under MS Campus Agreement

- Windows OS Upgrade
 - Note: still requires OEM version of OS (recommend lowest cost versions e.g. Starter/Home editions)
- Office Professional/Enterprise
 - Windows or Mac
- Project Pro
- Visio Pro
- Windows Server Client Access License

Eligibility under Microsoft Campus Agreement

- Costs based on number of FTE's not desktops BUT:
 - **All UBC owned equipment is covered**

- Ownership? No black and white answer.
- Generally, a computer is UBC owned if
 - it is paid for using UBC funds
 - and it is subject to UBC disposal rules
- If employee gets to keep it, it should not be considered UBC owned.
- If computer is owned by another institution (e.g. Health Authorities/Hospitals) but operated by a UBC researcher, it is not UBC owned and is not covered.

Obtaining software

- UBC departments can obtain the software from UBC IT Saturn file server. Dept Contacts?
- Communication package to be distributed to departments and staff.
- These copies cannot be given to any individual faculty or staff to install at home. We must maintain control over these keys as they are multi-use
- If installing software on UBC owned equipment located at an employee's home, then you must ask them to bring in the equipment and install it for them
- Individual faculty or staff who are installing it on their lab computers themselves can get the software from us with the codes built into the installation package
- Home use software is obtained directly from Microsoft with individual use codes for a small fee (\$10 - \$40)

Your own agreement

- If you want products added, you need to enter into an additional separate sub-agreement
- Need 300 points to be eligible:
 - Products x FTE = total points
 - eg: Sharepoint CAL + config mgr CAL = 2 points
 - 2 points X 150 FTE = 300 Points
- Please canvass the IT groups in your faculties and advise if an additional agreement is required
- We will arrange for Acrodex to contact you to set up the agreement

Preferred Vendor

- Acrodex is the preferred vendor as a result of RFP
- They offer preferred pricing on UBC Wide campus agreement, individual departmental agreements, and the overall Select agreement
- Added to our existing Select agreement as well
- You can use them or continue to use the other 2 vendors, Softchoice and SHI.

Cost of Software

- No charge - cost for UBC-Wide agreement is covered annually
- If you opt to have another separate agreement for additional software, you will be billed separately by the vendor
- Software assurance contracts will remain in place and must still be paid for the next 2 years

Home use options

- Only Office is available under Home Use
- Work-at-home license not available for Office (we opt for Home Use)
- If staff or faculty are using UBC owned equipment to do their work they are eligible for home use version of Office
- Can be installed on one computer
- Must be uninstalled when leaving university
- Purchase directly from Microsoft website

Student Options

- If your students are using UBC owned equipment, the software can be installed on the equipment
- If the student is an employee and uses an assigned UBC owned computer on a 1:1 ratio (i.e. not a lab or shared computer), then they are eligible for Home Use, but only for as long as they are employed by UBC. May not be appropriate if only employed for a semester etc.
- If neither of above apply, you may wish to consider a student campus agreement option if you want to cover student personal equipment

Summary

- Beginning April 1 you are automatically covered for the software
- Contact site-license@it.ubc.ca to get access to Saturn
- Install liberally on all UBC owned equipment
- Home use options available to employees using UBC owned equipment on a 1:1 ratio
- Visit our website for more details:
<http://www.it.ubc.ca/projects/strategicprojects/microsoftcampusagreement.html>
- Contact Sean Lay for questions: 604-822-4441 or sean.lay@ubc.ca