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|  | THE UNIVERSITY OF BRITISH COLUMBIA (CBM, *Academic Systems, UBCIT*) |

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| **Requirement 6: Develop and maintain secure systems and applications** | |
| **Question   6.2a Is there a process to identify newly discovered security**  **vulnerabilities (for example, subscribe to alert services**  **freely available on the Internet)?**  **6.2b Are configuration standards updated as required by PCI DSS requirement 2.2 to address new**  **vulnerability issues?** | |
| **Date of Issue:**  *August 1,2010* |

**PURPOSE**

The purpose of this document is to specify procedures for PCI Compliance requirement 6.

**POLICY**

These procedures relate to university policy 106 (Access to and Security of Administrative Information), and section 5 (PCI-DSS Requirements) of UBC’s Information Security Manual.

**PERSONNEL INVOLVED**

Academic Systems Support

UBCIT Infrastructure Group

**CONTACT INFORMATION**

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**PROCEDURE**

1. UBC’s payment gateway (CBM) has been regularly scanned by a third party security company Trustwave to ensure security of the system.
2. Network running the application is isolated from the rest of the production systems and sits behind firewall.
3. In order to reduce vulnerabilities, UBC’s payment gateway (CBM) does not transmit credit card information and is using PCI Compliant Hosted Checkout solution from Chase.
4. All messaging are encrypted using SSL encryption.
5. UBC’s payment gateway does not store credit card information in the database.
6. According to CBM Security Incident Response Plan, all merchants should inform CBM Support of any security incidents related to CBM.

**REVISION HISTORY**

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| **Date** | **Details of Change** | **Changed By** | **Approved By** | **Title** |
| (*Insert Date*) | (*Initial Version*) | (*Name*) | (*Name*) | (*Approver’s Job Title*) |