Project:	Virtual Desktop – Enterprise Implementation Project
Project Manager:	John Mah
Status Period:	January 8 - 22, 2010

Project Status Report

Based on the colour legend below, indicate the status for the reporting periods of each item. Any item classified as Red or Yellow requires an explanation.

Green – Strong probability that all project commitments will be met (on time, within budget, acceptable quality).

Yellow – Good probability that most project commitments will be met but changes to schedule, budget, resource or scope may be required.

Red – Probable that project commitments cannot be met without changes to schedule, budget, resources and/or scope.

	Previous Status	Current Status	Explanation
Scope	n/a	🟢	
Schedule	n/a	🟢	
Budget	n/a	🟢	
Risk	n/a	🔺	Long development cycle time for development of base virtual image and applications. Mitigate by using fat image with all pilot applications an revert to virtualization when fat image testing completed.

Issues or Risks:
• Long development timeframe for creating gold XP/Vista images + virtual applications = more desktop resources to virtualize. Mitigate by using fat image for pilot and circle back to creating gold images/virtual apps when pilot test/deploy status is green. Monitor and add Desktop resources from FRO-HR and SIS. Prioritize OAB deployment over UBC IT by 3/31.

Activities Not Completed Last Period:
• Work with SunRay in the background to link the CompSci SR environment to the VDI backend lab. CS to perform TC testing.
• Extend the sw View client access to Comp Sci, ~~Enrollment~~, Med IT team members.

Activities Planned Next Period:

Infrastructure + Virtual Desktop Images
- Bino to virtualizing the finance applications
- Begin building production standard Vista os images
- Update infrastructure documentation
- Hold on Image build documentation
- Hold on Application Virtualization documentation

EAD Dependency
- Finalize VDI task sign-off with the EAD 2.0 project team (Luca Filipozzi)
- Thin-client selection criteria defined, plan testing of the 6 TC's models

Pilot users
- Planning for user state discovery (H:, profiles, type of PC, want a TC, CWL credentials etc)

Communications

- Rev 2 draft of SNAG and Roadshow presentations. Setup logistics in progress (network connectivity back to VDI servers, email announcements etc)
- Deliver SNAG presentation
- Deliver OAB roadshow
- Deliver UBC IT roadshow
- VDI/Transformation webpage content posted

Support/deploy/image management processes

- Process strawman detailed out to 2 levels, 2nd review by Michael L/R.Padwick
- Begin identifying support tools and how they are used

User lab testing of VDI Images

- Adding and begin planning for image QA testing
- Begin defining test scripts, identify test users
- Lab testing logistics planning, dates, established

Pilot Deployment Planning

- Detailed deployment plan for the pilot users; review and initiate pre-staging actions
- Initial email communication to pilot users
- Confirm pre-staging and deployment resources for OAB and UBC IT

Future Deployment Roadmap

- Documented user needs for Sauder.
- Begin user needs interview with Koerner Library and SIS at the end of January.

Project Cost Summary:

- Director, Transformation has control of this project budget

Activities Completed Last Period:

- Presentation of Support/deploy/image build processes to UBC IT management team
- Begin building production standard XP and Vista os images
- Begin thin-app application virtualization. Demo and train Duncan/M.LeBlanc/M.Ward/Irina
- Extend the sw View client access to Med IT team members.
- Define 'fat image' for OAB and UBC IT for pilot users
- Begin engagement of Bino to assist with virtualizing the finance applications
- Finalize pilot user listing for OAB and UBC IT
- Document the specific EAD requirements for VDI including resource names to action
- Finalize the EAD pre-production tasks to implement VDI UBC IT pilot users (users, roaming profiles, standard GPO's, service account setup etc.)
- Confirm EAD operational ownership
- Begin identifying soft vs Thin-client recipients
- Draft of SNAG and Roadshow presentations.
- VDI/Transformation webpage content approved
- Process strawman detailed out to 2 levels, initial review by Michael L/R.Padwick
- Initial deployment plan for the pilot users
- Completed user needs interviews with initial faculties.
- Present deployment roadmap to Project Steering Jan 21; capture comments and action further.
- Highlight dependencies on the Roadmap (eg. Network throughput/stability, EAD, licence management, SLO)
- Budget v0.95 funding dollars reviewed with CIO/Dir Transformation. Dir.Transformation to confirm funding in place
- Capital request is for <$500k

Issues / Risks Resolved:

- Monitor EAD project progress, Grid 1 and 2 progress and impact on VDI schedule