

<b>Project:</b>	Virtual Desktop – Enterprise Implementation Project
<b>Project Manager:</b>	John Mah
<b>Status Period:</b>	October 30 – November 6, 2009

## Project Status Report

Based on the colour legend below, indicate the status for the reporting periods of each item. Any item classified as Red or Yellow requires an explanation.







**Green** – Strong probability that all project commitments will be met (on time, within budget, acceptable quality).



**Yellow** – Good probability that most project commitments will be met but changes to schedule, budget, resource or scope may be required.



**Red** – Probable that project commitments cannot be met without changes to schedule, budget, resources and/or scope.

	Previous Status	Current Status	Explanation
<b>Scope</b>	n/a		Project Charter v0.90 to Sponsor, Steering for review by Nov 6
<b>Schedule</b>	n/a		No issues
<b>Budget</b>	n/a		V0.90 in Charter for comments and to Project Steering for review
<b>Risk</b>	n/a		No issues yet

### Issues or Risks:

- Confirm Enterprise AD and Grid 1 or 2 dependencies and impact to the project schedule

### Activities Not Completed Last Period:

- Finalize Sponsor/Steering Project Charter document review
- Initiation of VM deployment reference dialogue
- Initiation of technical on-boarding with other organizations who have designed/piloted VM Ware/View/Thin-app architecture
- Updated Financial model (formerly referred to as TCO)

### Activities Planned Next Period:

- Second-level review of Project Charter, schedule, budget – gain approval signatures
- Forward Charter to the Customer steering group for comments/consent.
- Complete the Financial Model for Nov 19 sponsor meeting
- Monitor and identify issues/risks from technical design workshops
- Thin-client initial product reviews for selection purposes
- Begin dialogue on deployment / support process definition approach
- Continue User interviews with Finance, President’s Office and introductions to the other steering faculty teams (Sauder, Science, Computer Science, Enrollment, HR, Med-IT)
- First project team meeting
- Book all steering meetings for the duration of this project
- Conduct VMWare customer reference checks

### Project Cost Summary:

- Budget v0.90 under review, post Sponsor and Project Steering member review
- Capital request is for <\$500k

### Activities Completed Last Period:

- Customer steering meetings with Vivian Forssman, Hugh Wallace, Patricia Stevens
- Define and communicate with faculty managers to review proposed user needs analysis and solicit agreement to interview users.
- Full team kickoff and schedule development
- VM design workshop booked for Nov 9
- Project team kickoff, schedule/dependency planning, milestone setting.
- Ramp up architecture / design phase
- Engagement of architecture resources to begin technology selection -> architect activities
- Establish regular meeting schedules for PMO, Project Steering, Business Steering thru Mar 31/10
- Complete Business Steering introductions, soliciting user needs SPOC
- Discuss President's Office engagement approach, met with Patricia Stevens
- Begin User Needs interview in earnest
- All project status meetings setup

**Issues / Risks Resolved:**

- Confirmed limited impact of Olympic's shutdown, CUPE negotiations and Network change lockdowns in 2010.
- Confirmed VDI access scope to be = to Citrix pilot expectations for the President's Office.