

Project:	Virtual Desktop – Enterprise Implementation Project
Project Manager:	John Mah
Status Period:	October 5-13, 2009

Project Status Report

Based on the colour legend below, indicate the status for the reporting periods of each item. Any item classified as Red or Yellow requires an explanation.







Green – Strong probability that all project commitments will be met (on time, within budget, acceptable quality).



Yellow – Good probability that most project commitments will be met but changes to schedule, budget, resource or scope may be required.



Red – Probable that project commitments cannot be met without changes to schedule, budget, resources and/or scope.

	Previous Status	Current Status	Explanation
Scope	n/a		Project Charter v0.6.1 Director, PMO reviewing
Schedule	n/a		Draft under review with Director, PMO. Need project team formed this week.
Budget	n/a		Draft under review with Director, PMO
Risk	n/a		Aggressive architect/design/test/implement schedule, relatively new technology in a non-standardized infrastructure environment

Activities Completed Last Period:

- Background discussions with Director PMO
- Project Charter, schedule, budget presented to Director, PMO for initial review
- Begin defining user population numbers, desktop numbers
- PM to engage VCHA to gain lessons learned from their VDI experience

Activities Not Completed Last Period:

- This is the first week – n/a

Activities Planned Next Period:

- Steering committee kickoff
- Engagement of architecture resources to begin technology selection -> architect activities
- Define and communicate with faculty managers to review proposed user needs analysis and solicit agreement to interview users.
- Begin building TCO model based on VM Ware, XenApp and possibly Terminal Services (subject to direction of the Steering Committee)
- Second-level review of Project Charter, schedule, budget – gain approval signatures

Project Cost Summary:

- Awaiting draft budget review by Director, PMO

Issues or Risks:

- Details in Project Charter v0.6.1
- Key activity is engaging the Steering Committee, gaining technical architect resources, being engagement of Faculty manager for access to users – interviews.